

2025 Guthrie County Fair

August 28 – September 1, 2025

Fair Vendors:

Hello! The Guthrie County Fairboard would like to invite you to exhibit at our fair that is held over Labor Day weekend. Here is the current information about our fair and vendor application. **We have also updated some of the rules, please take a minute to read over them before signing.**

INSIDE VENDORS: Vendors in our Event Center will have booth spaces 8' x 10'. This building is air conditioned and there are electrical outlets. Each booth will have one banquet size table and 2 chairs available. There are no pipes or tarps dividing spaces. You are encouraged to decorate your space as you see fit as long as it is within the space provided. You are welcome to bring additional tables or supplies, as long as they do not extend into the walkways. No tape, tacks, nails, etc. are to be attached to the walls or ceiling. A \$200 fine will be charged if you are in violation of this and you will not be allowed to exhibit in the future at the fair. There is a wood railing on the wall around the building that can be used to hang items with if needed. Hooks are available for the railing, but must be returned after fair!

OUTDOOR VENDORS AND CONCESSION STANDS: Electrical hookups are provided. Outdoor vendors and concessions are encouraged to be open at a minimum the hours listed below. The Fair board does need a few food booths who are willing to be in the grandstand area for the entertainment at night. Please indicate if you would prefer a spot there. Four wristbands will be included with the vendor fee.

GENERAL INFORMATION: Booth space will be on a **first come basis**. If you are interested in renting a booth space for 2025, please complete the vendor application on the Guthrie County Fair website. Parking is always free on the fairgrounds. You may begin setting up your booth any time after Noon on Thursday. Note: Thursday is free gate admission and the building will be open to the public at noon that day. Feel free to set up earlier than Friday if you prefer. Two wristbands will be included with the table fee.

Feel free to contact our secretary, Emma Vogl, with any questions or concerns. She can be reached at 641-740-0514 or emmagvogl@gmail.com.



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Booth Rental Agreement

Please advise, we have updated our rules, please read all before signing.

1. The Health Department will have inspections throughout the week of the fair. This is to maintain the safety of serving food. **FOOD VENDORS, please send proof of insurance with your application!**
2. Exhibitors/ Vendors will be responsible for any and all costs associated with setting up your booth, including, but not limited to display surfaces and clean up. Only the space is provided.
3. Neither the Guthrie County Fair Board nor any of its agents will be responsible for any losses and/or damages that may occur in conjunction with the Guthrie County Fair.
4. **ALL exhibitors are REQUIRED to stay for the duration of the fair.**
5. The Guthrie County Fair Board reserves the right to revoke this agreement for conduct which does not reflect the views and purpose of the Guthrie County Fair, or adherence to this booth agreement. Exhibitors/Vendors not adhering will be asked to leave the premises and future participation will be denied.
6. The Guthrie County Fair Board will not refund booth fee after August 1, 2025.

Indoor Booth Rules:

1. Booths may be set up Thursday Noon - 6pm or Friday 9 am - Noon. Booths **must** be set up no later than Noon on Friday.
2. Booths may be taken down between 1 - 3 pm Monday. You are responsible for cleaning your area of any trash.

3. Hours of operation, Event Center Hours:

Thursday: Noon - 6pm

Sunday: 11 am - 7 pm

Friday: 10 am - 7 pm

Monday: 10 am - 2 pm

Saturday: Noon - 7 pm

Outdoor Vendor Rules:

1. Set up must be done no later than 6pm on Thursday. There will be a \$250 late fee if vendors are not set up by 6 pm on Thursday. **There has to be a board member present before you can set up.**
2. Vendors may pack up no earlier than 2pm on Monday.
3. Vendors will be assigned a location, if parked in the wrong location, a board member can ask vendors to relocate into the spot that was assigned.
4. Hours of Operation:
 - a. Outside of Grandstand
 - i. Friday - Sunday from 11 am - 7 pm
 - ii. Vendors are welcome to be open outside of these hours, but need to be open within the hours listed above. There will be many people from grandstand events that will do business with the vendors outside of the grandstand! There will be events happening on Thursday night, which will most likely result in customers to those that are open!
 - b. Inside of Grandstand
 - i. Friday - Sunday from 4 pm - the end of grandstand event
5. NO GENERATORS! There are plenty of hook-ups for no generators to be used. Please have proper cables to be able to hook up to a 30 or 50 AMP electric.

Any violation of these rules will result in a loss of a spot for the following fairs.

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Vendor application AND payment are due by July 15th in order to secure a spot.